

## Newsletter / Website Announcement - 3<sup>rd</sup> December 2021

### ParentPay - our new online payment service

We are pleased to announce that from the 1<sup>st</sup> January 2022 we will be accepting payments online for items such as dinner money, school trips, Seashells and uniform. Using a secure website called ParentPay you will be able to pay online using your credit / debit card.

ParentPay will be our preferred method of making payments to school.

#### What are the benefits to parents & pupils?

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like, 24/7
- The technology used is of the highest internet security available ensuring that your money will reach school safely - offering you peace of mind
- Payments can be made by credit/debit card.
- Full payment histories, balance alerts and statements are available to you securely online at anytime

#### What are the benefits to our school?

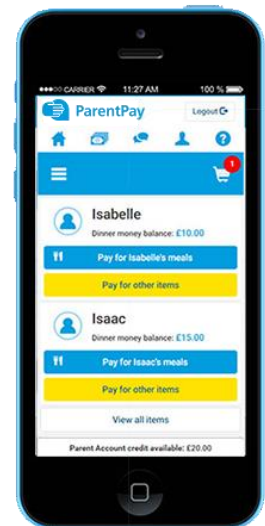
- You can help us reduce workloads for all staff as no more counting cash, chasing debt and stop cash collection services
- Creates more time to lend to educational support and the smooth running of the school
- Improves school security
- Using ParentPay also ensures that all financial transactions are safe and secure - helping us to remove costs associated with us having to manage cash securely on the school premises
- The more parents that use ParentPay, the greater the benefit is to our school.

### How to get started with ParentPay?

We will send you your account activation details the last week of term.

Once you receive these:

- Visit [www.parentpay.com](http://www.parentpay.com)
- Enter your Activation username and password in the Account Login section of the homepage  
NB. These are for one-time use only, please choose your own username and password for future access during the activation process
- Provide all the necessary information and choose your new username and password for your account - registering your email address will enable us to send you receipts and reminders
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment



If you have any questions, please contact the school finance office. For more information, visit [www.parentpay.com/parents/](http://www.parentpay.com/parents/)